



## Terms of Reference

### The Airbus Miles Hunter Scholarship for the Nelson Marlborough Institute of Technology Certificate in Aeronautical Maintenance Engineering

#### Introduction

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Airbus New Zealand Limited has made this scholarship available to students enrolled on Year Two of the Nelson Marlborough Institute of Technology (NMIT) Certificate in Aeronautical Maintenance Engineering as a demonstration of its commitment to the aviation industry and in memoriam of a valued Airbus employee and an ex-NMIT student, Miles Hunter.

The scholarship is designed to assist students with course fees and to provide an opportunity through Airbus New Zealand for recipients to enhance their understanding of the aviation industry.

#### Selection Criteria

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To be eligible for the scholarship applicants must:

- Be enrolled on Year Two of the NMIT Certificate in Aeronautical Maintenance Engineering.
- Be a New Zealand citizen or have residency.
- Demonstrate the potential to succeed in their studies by providing the following:
  - character/work references
  - a copy of their Year One Certificate in Aeronautical Maintenance Fundamentals transcript
  - a short statement (not more than 300 words) stating their future career plans within the aviation industry and an example of how they have shown leadership within the community or with their fellow students.

#### Conditions

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One scholarship may be awarded annually. Airbus may choose not to award the scholarship in any given year if the caliber of the applicants does not meet the required standards, even if this decision is made after the application date for the scholarship has past.

The scholarship does not cover student association fees; re-sit costs or textbooks and any other course materials.

If the applicant changes to part-time study, withdraws or does not complete course requirements a refund of the scholarship may be required. This will be at the discretion of Airbus and NMIT.

Airbus will offer the recipient:

- First option to be assigned to Airbus New Zealand for work experience
- The Airbus Miles Hunter Memorial Cup engraved with their name and year of award

## Airbus Miles Hunter Scholarship, Terms of Reference

The recipient will:

- Deliver a presentation to Airbus staff on their learning and experiences
- Attend the Airbus sponsored scholarship presentation
- Fulfill all other requirements of the Terms of Reference

### **Value**

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One scholarship may be awarded annually for a one-year term. The scholarship is a one-off payment towards course fees to the maximum value of \$1,000 per year.

The Airbus Miles Hunter Memorial Cup engraved with the recipient's name and year of award.

### **Panel Selection**

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The selection panel will be made up of representatives of Airbus, an NMIT representative and the NMIT Aviation Head of Department.

Decisions of the Panel are not open to appeal.

### **Promotion**

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Application forms and information will be circulated through the NMIT Information and Enrolments Centre, in NMIT scholarship advertising and print publications and will be available on the NMIT website.

Airbus and NMIT will promote the Airbus Miles Hunter Scholarship recipient in appropriate media in Marlborough, throughout New Zealand with the Airbus company as appropriate, and within NMIT marketing material which includes brochures, website and display materials.

All scholarship recipients must agree to be available to NMIT and Airbus for promotional purposes.

### **Timing**

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Applications must be forwarded on an official application form (available through the NMIT website) to NMIT by the due time and date as advertised on the NMIT website. Late applications will not be accepted. The scholarship will be announced early in the academic year and awarded at a function shortly thereafter.

### **Validation:**

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The award of a Scholarship shall become void within two weeks after receiving official advice unless the recipient completes and forwards the Acceptance and Agreement Contract to the NMIT Scholarship Coordinator. The Acceptance and Agreement Contract confirms the recipient's acceptance of the Scholarship and agreement to perform any obligations associated with this Scholarship as stated in the Terms of Reference.

### **Payment:**

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The Scholarship Coordinator shall arrange for an invoice to be issued to Airbus for payment to the student fees account or to Studylink if a debt exists. If fees are paid and no debt exists, the Scholarship Coordinator shall arrange for a payment to be made direct to the recipient.

NMIT shall arrange for an invoice to be issued by Nelson Polytechnic Society for the sum of \$1000 inclusive of GST to Airbus annually.

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**Privacy:**

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The award of the Scholarship may be acknowledged in media and marketing material by both NMIT and Airbus.

In accordance with the Privacy Act 1993, recipients will sign a Release Form giving their permission for NMIT and Airbus to use the recipient's personal information for publicity. The recipient can control the content used and length of time it is used.

**Term**

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The Airbus Miles Hunter Scholarship Terms of Reference shall remain in force unless terminated either by Airbus or by NMIT by giving to the other party not less than two months written notice prior to 31 December of any year.

**Signed**  
**On Behalf of Airbus New Zealand Limited**

**Signed**  
**On behalf of Nelson Marlborough Institute of Technology**

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Geoff Blake  
Director New Zealand Operations  
Airbus New Zealand Limited

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Tony Gray  
Chief Executive  
Nelson Marlborough Institute of Technology

Dated.....

Dated.....