

OPEN
Nelson Marlborough Institute of Technology Limited
(the Company)

Minutes of a meeting of the Board of Directors
(Board)

28 June 2021 at 11.30 am

PRESENT

Board: T Johnston (Chair), T Grant, P Smith, C Newton, K Grant, J Edgar, P Cowper

In Attendance: W Jackson (Chief Executive), B Johnston (Company Secretary/Executive Director Finance & Campus Services), K Redgrove (Board Secretary)

In Part Attendance: G Kerr (Executive Director Demand Management), O Hall (Executive Director Ōritetanga, People, Culture & Learner Services), G Phillips (Business Intelligence Manager), T Zawodny (Programme Manager)

1. Welcome, Karakia and Apologies

The meeting opened with a karakia. The newly appointed Board Director, Peter Cowper, was welcomed.

2. Declarations of Interests and Disclosures

P Cowper requested the following interests be noted and entered onto the Register of Interests:

Director, Q Design Services Ltd

Director, Quorum Group Ltd

3. RESOLUTION TO EXCLUDE THE PUBLIC

RESOLVED:

1. That members of the public and press be excluded from the remainder of the meeting and that the NMIT Board move In-committee.
2. Furthermore, NMIT resolves that the Chief Executive, Board Secretary (full attendance), Executive Directors (part attendance) and Programme Manager (attendance for item 5.2) be permitted to remain at the meeting, after the public have been excluded because of their specific knowledge in relation their respective subject matter expertise. This knowledge will be of assistance in relation to the matters to be discussed

Resolutions will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (**LGOIMA**) and the particular interests protected by section 9 of the Official Information Act 1982 which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public.

The general subject of each matter to be considered while the public is excluded, the reason for passing the resolution in relation to each matter and the specific grounds under section 48(1) of LGOIMA for the passing of the resolution are as follows:

Item No.	General Subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution.
4.1, 4.2	Minutes of NMIT Board Meeting – 17 May 2021 Action Items	<p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p> <p>Section 9(2)(b)(ii) of the Official Information Act - protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>Section 9(2)(a) of the Official Information Act – to protect the privacy of natural persons, including that of deceased natural persons</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 of the OIA noting Te Pūkenga (and its subsidiaries) is specified, in Schedule 2 of LGOIMA, as a body to which Part 7 LGOIMA applies)
4.3	Letter of Appointment and Board Resolution - Remuneration	<p>Section 9(2)(a) of the Official Information Act – to protect the privacy of natural persons, including that of deceased natural persons</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 of the OIA noting Te Pūkenga (and its subsidiaries) is specified, in Schedule 2 of LGOIMA, as a body to which Part 7 LGOIMA applies)
5.1	Chief Executive's Report	Section 9(2)(i) of the Official Information Act – enable the organisation holding	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for

5.2	Strategic Project Update	the information to carry out, without prejudice or disadvantage, commercial activities	withholding would exist under section 9 of the OIA noting Te Pūkenga (and its subsidiaries) is specified, in Schedule 2 of LGOIMA, as a body to which Part 7 LGOIMA applies)
5.3	KPI Reports		
5.4	Financial Reporting	<p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p> <p>Section 9(2)(j) of the Official Information Act - enable a Minister of the Crown or any public service agency or organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 of the OIA noting Te Pūkenga (and its subsidiaries) is specified, in Schedule 2 of LGOIMA, as a body to which Part 7 LGOIMA applies)
6.1	Stakeholders Meetings Report	<p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p> <p>Section 9(2)(j) of the Official Information Act - enable a Minister of the Crown or any public service agency or organisation holding the information to</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 of the OIA noting Te Pūkenga (and its subsidiaries) is specified, in Schedule 2 of LGOIMA, as a body to which Part 7 LGOIMA applies)

		carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	
6.2	Audit and Risk Updates	Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 of the OIA noting Te Pūkenga (and its subsidiaries) is specified, in Schedule 2 of LGOIMA, as a body to which Part 7 LGOIMA applies)
6.3	Complaints and Misconduct Report	Section 9(2)(a) of the Official Information Act – to protect the privacy of natural persons, including that of deceased natural persons	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 of the OIA noting Te Pūkenga (and its subsidiaries) is specified, in Schedule 2 of LGOIMA, as a body to which Part 7 LGOIMA applies)

The meeting moved into a public excluded session at 11.42 am. It resumed in a public session at 3.40 pm and the following items were released:

5.3.1 2021 Enrolments Report

The minutes relating to the Public Excluded Agenda are set out in the Schedule to these minutes.

10. Administrative

10.1 Minutes of NMIT Board Meeting 12 February 2021 – Open

RESOLVED:

That the minutes of the NMIT Board Meeting 17 May 2021 – Open - be confirmed as a true and accurate record.

10.2 Action Items of NMIT Board Meeting - Consolidated – Open The Action Items were reviewed and updated.

11. Items for information

11.1 SANITI Report

There was a reminder of the primary and secondary school term dates, and the disparity between these was noted.

The Board noted that the SANITI Student President would be invited to speak at the next Board meeting in August.

11.2 Te Pūkenga Updates

11.2.1 Te Pūkenga Council Meeting Minutes - 6 April 2021

11.2.2 Te Pūkenga Update - 1 June 2021

11.2.3 Te Pūkenga Letter of Expectation 1 June 2021

11.3 Common Seal Report to 30 April 2021

11.4 Common Seal Report to 31 May 2021

11.5 Board Calendar 2021

RESOLVED:

That the Te Pūkenga Updates, Common Seal Reports for April and May 2021 and Board Calendar 2021 be noted for information.

B Johnston reported he had received confirmation from Te Pūkenga that an Annual General Meeting for the Company was not required for this year.

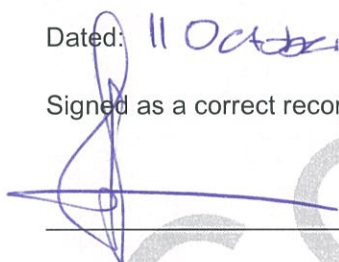
J Wilson left the meeting at 4.08pm.

12. Whakamutunga

There being no further business, the Chairperson declared the meeting closed at 4.15 pm and a karakia whakamutunga was given by P Smith.

Dated: 11 October 2021.

Signed as a correct record.



Chairperson

