

KIA ORA! Thank you for choosing to study with Nelson Marlborough Institute of Technology (NMIT)

International application form for Study Abroad/Student Exchange programmes

Please complete ALL sections, in English, by printing in CAPITAL LETTERS. Scan and email the application form and certified copies of all required documents to: international@nmit.ac.nz or mail to the address at the end of this form.

Personal details

Surname		Title	☐ Mr ☐ Mrs ☐ Miss ☐ Ms
First Name		Other title, please state below	
Middle Names			
Preferred Name		Gender	☐ M ☐ F
Previous Surname if different		Date of Birth	
Passport Number		Issuing Country	
Passport Expiry Date			
Home Address			
Results will be sent to your home address, unless otherwise advised			
	Postcode		
Mobile Telephone Number		Telephone Number	
Email			

WHO SHOULD WE CONTACT IN CASE OF EMERGENCY?

Emergency Contact Person		Relationship	
Emergency Contact Number		Email	

University details

University name (if applicable)	
Contact name	
Address	
	Postcode
Contact person's email	

Programme of study

I wish to study: ☐ 45 credits ☐ 60 credits Most NMIT courses are 15 credits (7.5 ECTS or 3.75 US semester credits)

I wish to study during: ☐ Semester one (Feb - June) ☐ Semester two (July - Nov) ☐ Full year (Feb - Nov)

I wish to study at: ☐ Nelson ☐ Marlborough (Viticulture and Winemaking only)

My course choices have been approved by my institute: ☐ Yes ☐ No

I give permission for NMIT to email my institute a copy of my academic transcript upon completion of my NMIT studies: ☐ Yes ☐ No

If yes institute email address:

Please list the courses you wish to study in order of preference. Your top choices may not be able to be accommodated if there are timetable clashes.

	Code	Course
1		
2		
3		
4		

	Code	Course
5		
6		
7		
8		

Academic qualifications

Please include a certified copy of your tertiary academic transcript.

Name of institution Country

ENGLISH LANGUAGE PROFICIENCY

Please include certified copies of your English Language Test Results and/or English Language qualifications.

IELTS		Overall Score		Date of Assessment
TOEFL		Overall Score		Date of Assessment
Other (e.g. DADD (Germany) or High School English (Scandinavia))		Overall Score		Date of Assessment

Accommodation requirements

Please refer to students.nmit.ac.nz/learner-support/accommodation

I would like to stay at Nikau Apartments (Nelson only)
Preferred option - apply early, space is limited ☐ Yes ☐ No

I will make my own accommodation arrangements ☐ Yes ☐ No

I would like Full Homestay ☐ Yes ☐ No

I would like Independent Homestay ☐ Yes ☐ No

I would like help with other accommodation options ☐ Yes ☐ No

I require accommodation from Day Month Year to Day Month Year

Student support/medical details

Do you wish to be contacted by one of the following support staff?

☐ Study Support ☐ Pacific Island ☐ Accessibility Advisor ☐ Disability Advisor

The following information is confidential and is used for statistical purposes to enable us to provide support, if required

Do you live with the effects of significant injury, long term illness, or disability/impairment? ☐ Yes ☐ No

If yes, how would you describe your significant injury, long term illness, or disability/impairment?

Medical and travel insurance

The New Zealand Ministry of Education, through the Code of Practice for the Pastoral Care of International Students, requires that all International Students must have appropriate medical and travel insurance for the duration of their planned study in New Zealand. For more information please visit minedu.govt.nz.

NMIT will automatically arrange insurance coverage for all students. Students can choose their own insurance company, however it must comply with the minimum standards required by the Code of Practice for the Pastoral Care of International students. If you arrange your own insurance cover, you must supply your Certificate of Insurance and Schedule of Cover, in English, to the Information and Enrolment Centre. Once the insurance policy is evaluated and confirmed as meeting the minimum standards required by the Code of Practice for Pastoral Care the policy taken out by NMIT on behalf of the student will be cancelled with the fees refunded to the student. Please be aware that if you do not provide a satisfactory insurance policy, you will be required to take out a default policy prior to commencing the study programme.

NMIT has arrangements with Marsh Ltd (in association with Vero) a New Zealand based provider who has specific policies for International Students. The policy is called Studentsafe. More information about Studentsafe can be found by following this link on the NMIT website at students.nmit.ac.nz/learner-support/international-support/insurance. Once we receive payment of the insurance fee, your insurance will be arranged. The commencement date of your policy will be set to the date you depart for New Zealand.

I would like NMIT's insurance cover ☐ Yes ☐ No

Declaration

The Nelson Marlborough Institute of Technology (NMIT) has agreed to observe and be bound by the Code of Practice for the Pastoral Care of International Students published by the New Zealand Ministry of Education. Copies of the code are available by request from NMIT or from the New Zealand Ministry of Education website at minedu.govt.nz.

☐ I agree that if the International Student Advisor has concerns regarding my welfare, safety or behaviour, after discussing them with me they can contact my parents, guardians or educational agent to discuss appropriate courses of action.

☐ I agree to abide by the conditions described above, and I consent to the disclosure of personal information as described above.

☐ I understand that if I have supplied false information or do not comply with the rules and regulations of NMIT, my Offer of Place may be cancelled.

☐ I have read and understood the International Student Fees, Charges and Refunds conditions in the International Prospectus.

☐ I have read and understood the above and I confirm that to the best of my knowledge all the information supplied on, and with, this application form is true and correct.

I (print name) confirm I have read and completed this form myself.

Signature

Date

Parent or guardian's signature if applicant is under 18 years of age:

Signature

Date

Application checklist

Your application will be processed ONLY when we have received all required documentation.

PLEASE use this checklist to ensure you have included certified copies of all items. Thank you.

Please ensure you have completed all the required sections of this form. (Please do not send original documents - send certified copies only). Have you included:

- ☐ Photocopy of your passport
- ☐ Certified English translations of your academic records, including your tertiary study academic transcript
- ☐ Certified copy of an IELTS, TOEFL or FCE/ACE result sheet, or other proof of English proficiency
- ☐ References, portfolio or any other additional information if required, for specific programme entry
- ☐ Signed the Declaration?

Application submission

Email your scanned and completed application form including scanned copies of all required documentation to: international@nmit.ac.nz

OR mail it to the postal address below:

Nelson Marlborough Institute of Technology

International Information and Enrolments

Private Bag 19, Nelson 7042

New Zealand

Telephone +64 3 546 9175 | Fax +64 3 546 3325 | Email international@nmit.ac.nz

Thank you We look forward to welcoming you to NMIT soon.

FOR OFFICE USE ONLY Signature (Enrolments)

Date

If you have a query regarding your application, we are happy to help. Please contact us

Phone +64 3 546 9175 Fax +64 3 546 3325

Email international@nmit.ac.nz | nmit.ac.nz