

**Health & Fitness Curriculum Area**  
**Convictions Against the Law**  
**Bachelor of Nursing Programme**  
**Application Document**

**CONFIDENTIAL**

When students apply to sit the State Final Examination at the end of the Bachelor of Nursing (BN) Programme, they are required to make a declaration about whether they have ever been convicted of any offence against the law. It is programme policy to alert the applicant to this requirement, and to ask them to make a similar declaration when they first apply for a position on the BN Programme. This information is sought so that potential problems regarding registration as a nurse may be discussed with applicants before their application is processed.

If you are accepted onto the BN Programme, and have resided in New Zealand for six months or more, you must also provide a Criminal Conviction History. The Criminal Conviction History must be valid for the first three months of the course start date. Students are asked to go to the Ministry of Justice website [www.justice.govt.nz/criminal-records/get-your-own/](http://www.justice.govt.nz/criminal-records/get-your-own/) to request their own criminal conviction history. You need to request an electronic copy of your record and forward the results directly to the Health and Fitness Curriculum Area Administration by email [health.admin@nmit.ac.nz](mailto:health.admin@nmit.ac.nz).

NB: If you have not resided in New Zealand for the past six months, you will need to apply for a Criminal Conviction History from your country of origin or residence. Please note that after six months of residing in New Zealand, you will need to apply for a New Zealand Criminal Conviction History.

In addition to applying for a Criminal Conviction History please complete the declaration over page and return with your application to:

NMIT Health & Fitness Curriculum Area  
Nelson Marlborough Institute of Technology  
Private Bag 19  
Nelson 7042

Have you ever been convicted of any offence against the law (apart from minor traffic convictions)?

**YES / NO**

If Yes, please give details (including dates of convictions)

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I hereby declare that the information I have given is true and accurate; no information which could have a material bearing on my registration as a nurse, has been withheld; I understand that making a false declaration is an offence under the Crimes Act 1961, No. 43. I am also aware that if I am convicted for a criminal offence while studying on the Bachelor of Nursing Programme, it is my professional accountability to inform the Manager of the Health and Fitness Curriculum Area or BN Programme Coordinator.

**Signed** \_\_\_\_\_ **Date** \_\_\_\_\_

**Full Name [printed]** \_\_\_\_\_