

TO WHOM IT MAY CONCERN

Congratulations on securing an unconditional place on the Certificate in Nursing (Competence Assessment Programme) (Level 7).

The Nursing Council of New Zealand (NCNZ) Decision Letter must be current at the beginning of your studies. NMIT offers clinical placements to meet the requirements for the NCNZ General and Obstetrical register only. This programme is to upskill your nursing practice and to prepare you to deliver culturally safe and competent care. This programme does not offer specialised topics such as mental health, primary health, paediatrics or pharmacology.

You are required to provide NMIT with the following documentation:

- **Quantiferon TB Gold blood test.** If your readings are inconclusive, or outside of the acceptable parameters, further investigation may be required for example a chest x-ray, and medical follow up. A written report post follow up will be required by NMIT, stating findings that you are not infectious or pose a health risk
- **Serology Screening** for Hepatitis A & B, Varicella, Measles, and Rubella. Protection against Tetanus and Hepatitis A is **strongly recommended**, as is a booster vaccination every 10 years for Pertussis (Whooping Cough).
- **MRSA** - evidence of a negative MRSA screen from both nares and the peri anal area. This screen **cannot** be more than 4 weeks old. Clinical practice areas **will not** accept any student into their facility with a positive MRSA screen. Your clinical placement **will not** go ahead until a negative MRSA screen can be achieved.

Treatment, and the associated ongoing infection control screening protocol for MRSA, is a lengthy and costly process for students who produce a positive MRSA screen. A positive MRSA screen will result in a delay to the start of clinical practice. If MRSA treatment is not successful, the clinical placement will be cancelled. It is **strongly recommended** that you undertake screening, and if required, treatment, in your home country. Another MRSA screen will be undertaken within the first week of CAP at your expense.

Please email these reports to international@nmit.ac.nz **three weeks before you start your programme.**

Kind regards



International Enrolments
Information and Enrolments Centre

Health & Fitness Curriculum Area

Immune Status Policy

CAP Document

CONFIDENTIAL

The Health and Fitness Curriculum Area at Nelson Marlborough Institute of Technology (NMIT) is committed to have in place appropriate risk management procedures which support an individual's right to a safe and healthy work environment. This policy has been developed to meet the requirements of the different Health Services policies on Blood Borne Viruses and Standard Blood and Body Fluid Precautions, which all students are required to familiarise themselves with.

All prospective students will be required to provide serology evidence of their immune status, and sign the attached Immune Status Declaration, and Serology Record document, before returning both to the Health and Fitness Curriculum Area.

The Immune Status declaration requires a prospective student to provide evidence of their immune status through serology screening (blood test) for the following: Hepatitis A & B, Measles, Varicella (Chicken Pox), Rubella, and Tuberculosis (TB).

Failure to present the documentation will preclude you from participation in clinical practice.

If laboratory tests indicate that a prospective student is not immune to Hepatitis B, Measles, Varicella (Chicken Pox), and/or Rubella they need to arrange vaccination.

If a prospective student decides against vaccination, they need to be aware that this decision could limit their access to certain clinical practice areas. The clinical practice areas that currently restrict access to non-immunised health care providers are those involving children, pregnant women, and the immune suppressed. This may impact your ability to meet competency as per the Nursing Council of New Zealand requirements for Registered Nurse scope of practice.

All students will be required to sign the declaration indicating their agreement to work within the Immune Status Policy of the Health and Fitness Curriculum Area. They will also agree to abide by the policies and procedures of each clinical placement area in relation to Blood Borne Viruses and Standard Blood and Body Fluid Precautions (Universal Precautions).

Protection against Hepatitis A and Tetanus is strongly recommended, as is a booster vaccination every ten years for Pertussis (Whooping Cough).

It is also recommended that students in clinical placement during the influenza (flu) season (1st May to 30th September) be vaccinated against influenza, as they pose a risk to immune compromised persons such as pregnant women, the elderly, and persons with chronic heart or lung diseases.

All serology tests and vaccinations will be at the prospective student's own expense.

Policy Name:	Date Approved:	Date for Review:
Immune Status Policy	03 June 2021	January 2022

Health & Fitness Curriculum Area

Immune Status Declaration

CAP Application Document

CONFIDENTIAL

Please complete and sign this document and return to the Department of Health and Fitness before the start of your programme. Failure to present documentation will prevent you from participating in clinical practice.

1. I have undertaken serology screening Yes ☐ Date:

I have provided evidence of my immune status, as attached Yes ☐ No ☐

Rationale for not attaching evidence:

AND

2. I agree to complete a vaccination course (where laboratory tests indicate necessity) at my own expense. I will provide evidence of my serology results to the Clinical Coordinator for the Health and Fitness Curriculum Area.

Yes ☐

OR

3. I have decided against vaccination. I accept the responsibility for non-vaccination and understand the implications of this choice.

Yes ☐

I agree to work within the Immune Status Policy of the Health and Fitness Curriculum Area at NMIT. I acknowledge I fully understand the risk to myself, and the implications of non-vaccination if I am exposed to contaminated body fluids during the course of my programme. I understand that I am required to work within the policies and procedures of each clinical placement related to Blood Borne Viruses and Standard Blood and Body Fluid Precautions (Universal Precautions).

Name			
Signed		Date	
Witness		Date	

Health & Fitness Curriculum Area

Serology Record

CAP Application Document

CONFIDENTIAL

Please complete and sign this document and return to the Health and Fitness Curriculum Area before the start of your programme. Failure to present documentation will prevent you from participating in clinical practice

Antibody Status - (Documents attached – Please tick) (✓)	
Varicella	
Measles	
Rubella	
Hepatitis A	
Hepatitis B	

Tuberculosis (TB)	
Exposure or diagnosed with TB (please circle)	Yes/No/Unsure
BCG vaccinated (please circle)	Yes/No/Unsure
Quantiferon Gold blood test: (date completed)	Result Attached: (please tick)

Methicillin Resistant Staphylococcus Aureus (MRSA)

Screening for MRSA, if required, **will be undertaken in class**. Screening for MRSA will be at the student's **own expense** (MRSA current screening cost is \$45.00 X 2 swabs).

International Students are strongly advised to undertake MRSA screening (nares, peri anal, open wounds, sores or skin rashes), prior to arrival in New Zealand.

Some Clinical Placement Areas require a **further Covid-19 screening swab** prior to starting on clinical placement and the current cost of this is approximately \$300 which will be at the student's **own expense**.

Protection against Hepatitis A and Tetanus is **strongly** recommended, as is a booster vaccination every ten years for Pertussis (Whooping Cough).

It is also recommended that students in clinical placement during the influenza season (1st May to 30th September) be vaccinated against influenza, as they pose a risk to immune compromised persons such as pregnant women, the elderly and persons with chronic heart or lung diseases.

All serology tests and vaccinations will be at the prospective student's **own expense**.

Name of applicant			
Your contact telephone number			
Signature of applicant		Date	

Health & Fitness Curriculum Area **Clinical Placement Experience Policy**

Clinical Placements - Travel/Accommodation

The majority of clinical placements in CAP will be outside the immediate Nelson area. There is a requirement for students to travel and be accommodated out of the immediate Nelson area, for clinical placement. Clinical placements will be in the wider Nelson (including Stoke and Richmond), Marlborough and Motueka areas. Please consider your accommodation options carefully.

Distance from Nelson City **by car**:

- Stoke (13 minutes, 8.1 km)
- Richmond (17 minutes, 13.6 km)
- Motueka (41 minutes, 46.6 km)
- Marlborough (Blenheim, 1 hour 35 minutes, 114.8 km)

Transport options from Nelson to Stoke, Richmond, Motueka:

[Taxis Nelson Region](#)

[Bus Route and Timetables](#) or [Buses](#)

It is recommended that you relocate to undertake clinical placement in Marlborough.

Clinical Work Hours

Students will be required to work a combination of morning (approximately 0700-1530hrs) and afternoon (approximately 1430-2300hrs) shifts in the clinical placement setting.

Note:

Students will not be permitted to exceed 40 hours a week in clinical practice.

Declaration

I _____,
understand that I can expect my clinical placement to be out of the immediate Nelson area.

Signature	
Date	

✉ Email to international@nmit.ac.nz three weeks before your programme starts

Health & Fitness Curriculum Area

Consent to Release & Share Immunity and Vaccination Status and Criminal Conviction Information

I, (please print)
hereby agree to share a copy of my Immunity and Vaccination Status and Criminal Conviction results,
for the purpose of being assessed for a suitable clinical placement.

I understand that I am being assessed for a placement at Nelson Marlborough Health or within a
facility in the Top of the South (Nelson/Marlborough/Tasman/Golden Bay).

The information released with my consent will be shared with the Director of Nursing and
Midwifery, a facility or Clinical Manager or delegate only.

The aim is to meet health and safety requirements in clinical placement.

Full Name (please print)	
Signature	
Date	

 Email to international@nmit.ac.nz three weeks before your programme starts

Health & Fitness Curriculum Area

Uniform Requirements

NMIT do provide information about the uniform on the first day of the course. NMIT also provides an opportunity to try on the uniforms for size. NMIT has some second-hand uniforms for sale and or loan. NMIT predominately uses two uniform suppliers Blazey and Arrow. Below is the information for Blazey and a link for Arrow: www.nmit.arrowuniforms.co.nz.

The shoes need to be covered at the toes and the heels for safety and of leather or a protective material and in black, blue, brown or white. The lower garment is navy blue and can be full length or 2/3 or long shorts.

Blazey Uniforms

Female Tunic

\$58.80 including GST (approximately)

Male Tunic

\$72.20 including GST (approximately)

Trousers - see website

Male and Female \$45.29 - \$56.35 including GST (approximately)

To order:

www.blazeyuniforms.co.nz

click the "Buy from us" tab

"NMIT Nursing"

Prompt for an access code

"NMITDEAL"

Order via credit card and courier or use the inquiry form on the website to tell Blazey what you wish to order.

Then (<http://www.blazeyuniforms.co.nz/contact-us>), email Blazey at info@blazeyuniforms.co.nz call Blazey on 0800 BLAZEY(252939) or 03 3655680.

Blazey will then email an invoice with their bank account no on it for students to pay from, using the invoice no as reference. Bank a/c 03 0866 0179590 01

Health & Fitness Curriculum Area

Pre-Reading Resource List

Below is a list of most of the resources we use during the programme. NMIT strongly recommends you start some of the online activities and be familiar with the websites/guidelines and information. This will help you manage and understand the programme content better.

Compulsory online learning:

- Five moments hand hygiene (please bring the completion certificate to class on day one; will be assessed on day one practical), <https://hhaustralia.southrock.com/cgi-bin-secure/Home.cgi?msecs=1591219665917>
- Privacy act (complete at least first module), <https://www.privacy.org.nz/further-resources/online-privacy-training-free/>

Health 101 which covers all the material previously taught in our Health Information Privacy Code training workshops. The material aims to introduce you to key concepts and definitions contained in the Health Information Privacy Code (HIPC) and how they may be applied in practice. It focuses on the 12 health information privacy rules contained in the Code and will consider how they apply in practice. The training takes approximately 3-4 hours and can be dipped in and out of as participants have time.

Recommended online learning:

- Medication practice (*will sit a medication calculation test- need 100% pass*)
<http://nursing.flinders.edu.au/students/studyaids/drugcalculations/> (or find a similar free site online)
- Cultural safety (*highly recommend you do this course as a requirement if working with the DHBs and is relevant to meeting competency in this course*) <https://learnonline.health.nz/course/index.php?categoryid=84>
- **If unable to access the course go to this site:** <https://mauriora.co.nz/>

NCNZ: Essential reading: https://www.nursingcouncil.org.nz/Public/Nursing/Standards_and_guidelines/NCNZ/nursing-section/Standards_and_guidelines_for_nurses.aspx

Guidelines/codes of practice including:

Competencies for the RN

Delegation and direction

Code of conduct (online unmarked assessment to do once in the course)

Professional boundaries

Use of social media

Treaty of Waitangi and cultural guidelines

NZNO: Essential reading: key documents used in this course

- Medication https://www.nzno.org.nz/resources/medicines_-_guidelines_and_information
- Medication guidelines (PDF download) https://www.nzno.org.nz/resources/nzno_publications
- Aged residential care medication guidelines <https://www.health.govt.nz/system/files/documents/publications/medicines-care-guides-for-residential-aged-care-may11.pdf>
- Documentation <https://www.nzno.org.nz/LinkClick.aspx?fileticket=GH84aNBnd64%3D&portalid=0>
- Code of Ethics (2019) <https://www.nzno.org.nz/Portals/0/publications/Guideline%20-%20Code%20of%20Ethics%202019.pdf?ver=2019-06-27-094754-100>

Preparation for the oral presentation assignment ethics and NZ law/legislation

NZNO Code of Ethics (see above link)

Legislation <https://www.health.govt.nz/nz-health-statistics/access-and-use/legislation> (look at Medicines Acts as well)

Code of conduct for RNs (NCNZ site)

HDC Consumer Code of rights <https://www.hdc.org.nz/>

Review these websites as they are used in the course and you need to refer to them in your assignments/written examples

MoH <https://www.health.govt.nz/about-ministry> (a lot of information on this website)

HQSC <https://www.hqsc.govt.nz/> (In particular look at their programmes)

HDC <https://www.hdc.org.nz/>

Privacy <https://www.privacy.org.nz/about-us/introduction/>

ACC <https://www.acc.co.nz/> (in particular look up **treatment injury**, Falls prevention, Pressure injury)

www.acc.co.nz/im-injured/preventing-injury/trips-falls/

<https://www.acc.co.nz/assets/provider/a5db7f3136/acc7758-pressure-injury-prevention.pdf>

Look up **SBAR or ISBAR** on the internet (communication tool that we use)