

LEVEL 2 GUIDELINES FOR NMIT STUDENTS

Please take time to read this information explaining how NMIT is gradually returning to campus.

A. Are all classes being delivered on campus?

1. From Tuesday 2 June all delivery will be on campus where possible with classes scheduled between 8.00am and 6.00pm. Curriculum Areas will have already contacted students with timetable details for their specific classes so students know when to come onto campus.
2. Please regularly check your usual communication system (Moodle forums, MyNMIT, Teams) to get the latest information about any classes.

B. How will NMIT ensure strict public hygiene?

1. NMIT is following government guidance provided to all tertiary education organisations [TEC COVID-19 Information](#). Campuses have had a deep clean and fog spray and formal inspections have been carried out across campuses. The cleaning regime has been increased with additional cleaning carried out during the day and classrooms, classroom equipment and buildings will also be fully cleaned at the end of every day.
2. Please make sure you continue to regularly **wash your hands** and use sanitisers where necessary. Buildings and classrooms have sanitisers at entrance points. In no circumstances can anyone remove hygiene supplies from these points. Please note, there have been reported cases of alcohol-based sanitiser catching alight. Please make sure you properly rub sanitiser into your hands until it is fully dried/evaporated and avoid touching ignition sources after sanitiser use, e.g. metal objects which may have static electricity.
3. NMIT will provide tutors with the materials to clean equipment (such as the mouse and keyboards in computer labs, or an instrument/tool) before each class begins.
4. Where possible, classrooms will be set up to allow distancing between people. If a programme activity involves close contact (such as carrying out a hair treatment) NMIT will follow the professional guidelines for that specific industry and/or maintain the requirements of a 'controlled learning space'.
5. When using an NMIT vehicle for course activities the NMIT staff driver will keep a paper register of all passengers. Your vehicle drivers are responsible for sanitising surfaces before use and cleaning supplies are available outside H Block in the carpark.
6. Everyone is required to follow NMIT signage in all our buildings, corridors, lifts, stairwells and the libraries to help us all move safely on campus.
7. Every person on campus needs to take responsibility for their own health, hygiene and behaviours while we're in Alert Level 2.
8. You are welcome to bring your own hand sanitiser if you choose. 'Go home, stay home' applies to anyone who feels unwell, and please get a test.

C. How will NMIT manage contact tracing?

1. In line with government requirements, NMIT will use multiple means to trace students and staff who are in a controlled learning environment.



2. Tutors will complete the online attendance register as usual and also complete a paper register for each class. Everyone should have their own pen. Where possible, tutors will retain a seating plan for their sessions. If a group of students uses the same room repeatedly, students are encouraged to return to the same seat in that room.
3. NMIT also has its own contact tracing app to use when you are entering and leaving buildings on campus. To find out how to download and use the app, go to our app [FAQ page on the NMIT website](#).
4. Logging onto an NMIT computer on campus provides NMIT with a further means of contact tracing for staff and students.
5. Please ensure that your MyNMIT profile has your correct mobile phone number so you can be quickly contacted if necessary. If it has changed since your studies started, please update your details.

D. Looking after our wellbeing

1. If you are a learner at greater risk of your health being impacted by COVID-19 [COVID-19 At Risk Factsheet](#) please discuss with your tutor so learning options can be investigated
2. If you have any questions, please call or email your tutor, programme coordinator or administrator. If you are unsure how to make contact, please call 0800 422 733 to get this contact information. Please also check our FAQ page set up for all our students [NMIT Students COVID-19 FAQs](#)
3. NMIT is continuing to make online counselling available call **021 246 6711** or email wellbeing@nmit.co.nz.
4. SANITI is able to provide support and guidance for students. Contact details can be found here [SANITI](#).
5. Please support each other and be kind to one another as we return to campus. If you see anything that concerns you, please let a staff member know, in case NMIT can follow this up.

E. Facilities and services available on campus (from 2 June)

A number of services and areas are closed or restricted to meet health and safety guidelines.

- Campuses are open from 8.00am to 6.00pm only (except TTP classes 8am-8pm)
- The Kowhai Lounge is closed.
- The Sports Turf is open for classes only.
- [The Library and Fishbowl](#) are now fully open as stay and study areas from 8.00am to 6.00pm during weekdays only.
- The Marlborough Campus library hours are 9am-5pm Mon, Wed, Fri and 9am-6pm Tues, Thurs.
- Ake Ake and Gingko Cafe are open with reduced hours and services.
- Lifts are only available for those who cannot physically use the stairs to help maintain distancing.
- Water coolers are only available to fill water bottles, and not for drinking from.

