

NMIT MODERATION POLICY

MOKAMOKA WHAKAAETANGA | APPROVAL DETAILS

Section	Academic and Teaching		
Approval Date	17.03.2026	Sponsor	Director Academic and Teaching
		Endorsed by	Academic Committee
Next Review		Approved by	SLT

NGĀ WHAKATIKATIKA | AMENDMENT HISTORY

Version	Effective Date	Created/ Reviewed by	Reason for review / comment
1	01.01.2026	Transition Lead	New

Mō wai me te whānuitanga | Audience and scope

This policy applies to:

- All qualifications, programmes, micro credentials, training schemes and courses, teaching, learning and any other credentialled products within NMIT’s provision (including contracted delivery) and all summative assessments within those products.
- All employees of NMIT, including contracted staff and secondees providing services for NMIT; and those on fixed term contracts (may be collectively referred to as kaimahi in this policy); and
- All ākonga of NMIT engaged in campus-based learning at any location; and online or remote learning via any mode; and work based learning. This includes managed apprentices and other non-standard enrolments and encompasses all references to learners, ākonga or students. .
- All governors of NMIT including members and advisors of governance committees, councils or board of Trustees (collectively referred to as governors in this policy).

This policy is to be read in conjunction with the [NMIT Academic Procedures Manual](#) which provides detailed procedures and guidance to support implementation of this policy.

Te Pūtaki | Purpose

The purpose of moderation is to safeguard the integrity and quality of summative assessment, and thereby, of the qualifications and educational outcomes that ākonga achieve at NMIT.

Moderation provides that assurance to our stakeholders and also assures them of our commitment to continuous improvement of learning, teaching and assessment.

This policy sets the expectations for moderation practices at and by NMIT across all modes, contexts and situations.

Ngā Mātāpono | Principles

Giving effect to Te Tiriti o Waitangi

NMIT is committed to fulfilling our responsibilities and obligations as a Te Tiriti o Waitangi partner and to being reflective and open as we work towards excellence in our ways of working to give effect to te Tiriti. We will work to embed culturally appropriate processes and responses into our practices for moderation.

Our Values

NMIT values guide our behaviour as an organisation and establish a foundation for how we all work as part of the NMIT community. Ākonga and kaimahi alike have an individual and collective responsibility to behave in ways that uphold our values and maintain integrity and quality in everything we do.

Diversity, Equity and Access

NMIT policies, procedures and practices reflect our commitment to providing, accessible and barrier free access to learning and equity of experience and outcomes for all. Our moderation practice provides assurance of equity for all ākonga and upholds the mana of ākonga in approaches and practice, and in the responsibilities, feedback, communication, decision-making and results.

Students at the centre of what we do

NMIT is committed to being learner centred with a strong focus on equity of access, learning experience and outcomes. Our moderation practice holds ākonga at the centre.

Moderation is effective

Moderation is effective and fit-for-purpose. It supports effective learning and equitable, credible outcomes for ākonga; it is focused on its purpose; it is meaningful and effective in:

- a) actively improving and providing assurance of the quality and integrity of summative assessment
- b) assuring comparability of assessment outcomes
- c) providing improvement and development opportunities
- d) providing evidence for evaluative, quality assurance, and compliance purposes.

Moderation is appropriate

Moderation practice is flexible to ensure it is appropriate to the context of the learning and assessment, the assessment method, learning outcomes, subject, cultural context, and situation.

Moderation is resilient and sustainable

Our moderation systems are adaptive and responsive to situations as they arise. Moderation is manageable and integrated. It develops and informs the practice of kaiako and other kaimahi involved in the assessment process.

Compliance

Decision-making and practice for implementing NMIT's moderation framework will comply with all relevant regulations, standards, policies and procedures.

Continuous improvement

Moderation provides valuable feedback for reflective practice. We commit to embedding action-focused quality improvement into the moderation process.

Kaupapa Here | Policy Statements

Moderation is used systematically by NMIT to ensure that summative assessment processes for ākonga are fair, valid and consistent, and that results and grades awarded have integrity.

NMIT has systems to ensure that moderation practice is robust and effective, and to provide internal committees, NMIT Council and stakeholders with confidence in our assessment and moderation systems and therefore in the qualifications and credentials awarded.

NMIT's moderation practices meet the requirements of external authorities, including, but not limited to, Standard Setting Bodies (SSBs), Industry Skills Boards and NZQA.

All kaimahi involved in setting, administering and marking assessment will engage in moderation-related activities.

MODERATION OF ASSESSMENT MATERIALS

All assessment materials are moderated externally (in the case of qualifications set by ISBs or NZQA) and internally **before any assessment takes place** to ensure the assessment tasks and materials:

- assess the relevant learning outcomes
- allow the collection of valid, appropriate and sufficient evidence
- affirm the skills, knowledge and competencies needed in relevant contexts
- are fair, equitable and free of bias or barriers
- will provide consistent, reliable outcomes

This may also be referred to as pre-moderation or pre-assessment moderation.

MODERATION OF ASSESSOR JUDGEMENTS AND DECISIONS

Moderation of assessor judgements and decisions is carried out externally as requested and determined by the regulatory Quality Assurance Body (NZQA), or Standard Setting Body, or any other external party

Moderation may be carried out internally during the marking process, where appropriate, on a sample of assessments before marks are finalised and released to ākonga – sometimes referred to as intra-moderation and used to ensure assessors are marking consistently

Sometimes referred to as post-assessment moderation, moderation of assessor judgements and decisions is a quality assurance activity to ensure that:

- the work submitted is authentic, appropriate and sufficient
- marking is fair, accurate and consistent
- assessor feedback to the ākonga is appropriate and provides guidance to support learning

MODERATION PLANNING

Moderation is planned annually for all qualifications, programmes, micro credentials, training schemes and courses, teaching, learning and any other credentialled products within NMIT's provision.

RECORD-KEEPING

Moderation records are retained in accordance with [NMIT Information and Records Management Policy](#) and procedures.

Ngā Haepapa | Responsibilities

Role	Responsibilities
Learning and Academic team	Monitor compliance and provide advice and training to curriculum areas. Manage liaison with all external parties to coordinate and ensure compliance with external moderation requirements.
Academic Standards and Quality Committee (AS&Q)	Receive, review, endorse and report on moderation activity.
Curriculum Area Managers (CAMs)	Implement, manage and review moderation practice to ensure programme area compliance with all internal and external moderation requirements.

Ngā Tikanga | Definitions

Term	Definition
Internal moderation	A quality assurance process undertaken by NMIT kaimahi to ensure assessment materials and /or assessor decisions have integrity.
External moderation	An independent review of assessment and quality assurance practices by an external person or organisation, to ensure consistency, fairness, and adherence to established standards, both within NMIT and across different institutions.
Intra moderation	Internal moderation that takes place during the marking process, usually on a sample of assessments before results are finalised, across a team of assessors, or for practical assessment activities.

Ngā Hononga ki Tuhinga kē | Links to other documents

NGĀ KAUPAPA-HERE E HANGAI ANA | RELATED POLICIES

NMIT Assessment Policy
NMIT Academic Regulations
NMIT Information and Records Management Policy

NGĀ TUKANGA ME NGĀ HĀTEPE | RELATED PROCESSES, PROCEDURES

NMIT Academic Procedures Manual
Relevant Consent and Moderation Requirements (CMR)
NZQA [National external moderation guidelines for TEOs 2020](#)

TURE WHAI TAKE | RELEVANT LEGISLATION

[Public Records Act 2005](#)
[Education and Training Act 2020](#)