

# NMIT ACADEMIC REGULATIONS

## MOKAMOKA WHAKAAETANGA | APPROVAL DETAILS

<b>Section</b>	Academic and Teaching		
<b>Approval Date</b>	10.03.2026	<b>Sponsor</b>	Director Academic and Teaching
<b>Next Review</b>		<b>Endorsed by</b>	Academic Committee
		<b>Approved by</b>	SLT

## NGĀ WHAKATIKATIKA | AMENDMENT HISTORY

Version	Effective Date	Created/ Reviewed by	Reason for review / comment
1	01.01.2026	Transition Lead	New

## Mō wai me te whānuitanga | Audience and scope

This policy applies to:

- all employees of NMIT, including contracted staff and secondees providing services for NMIT; and those on fixed term contracts (may be collectively referred to as kaimahi in this policy); and
- all ākonga of NMIT engaged in campus-based learning at any location; and online or remote learning via any mode; and work based learning. This includes managed apprentices and other non-standard enrolments and encompasses all references to learners, ākonga or students, and
- all qualifications, programmes, micro-credentials, training schemes and courses, teaching, learning, assessment, and research, funding and support activities delivered by or on behalf of NMIT.

The NMIT Academic Regulations provide high-level guidance for best practice in all academic functions and activities. The document sets out a framework to ensure that practices at NMIT are compliant, aligned with our values and strategic goals, and meet our expectations for quality and excellence.

The NMIT Academic Regulations should be read and implemented in accordance with the [NMIT Academic Procedures Manual](#) and any **specific policies** identified in this document.

## Te Pūtaki | Purpose

The purpose of this policy is to set best practices expectations for educational assessment for NMIT.

This policy is to be read in conjunction with the [NMIT Academic Procedures Manual](#), and all named policies and procedures which set out procedures for implementing this policy.

## Ngā Mātāpono | Principles

### Our Values

NMIT values guide our behaviour as an organisation and establish a foundation for our guiding documents and ways of working. Learners and staff alike have an individual and collective responsibility to behave in ways that uphold our values and maintain integrity and quality in everything we do.

### **Giving Effect to Te Tiriti o Waitangi**

NMIT is committed to fulfilling our responsibilities and obligations as a Te Tiriti o Waitangi partner and to being reflective and open as we work towards excellence in our ways of working to give effect to te Tiriti.

### **Diversity, Equity and Access**

NMIT's academic policies, procedures and practices reflect our commitment to providing, accessible and barrier free access to learning for all.

### **Students at the Centre of what we do**

NMIT is committed to being learner centred with a strong focus on equity of access, learning experience and outcomes. We commit to supporting the wellbeing, safety and learning experience of learners enrolled at NMIT, ensuring that we listen, understand and respond to learner voice in ways that uphold their mana and autonomy.

### **Compliance**

Decision-making and practice relating to academic practice will comply with all relevant legislation, standards, policies and procedures.

### **Quality and Culture**

Academic regulations reflect our commitment to ensuring consistent, high quality educational practice, delivery, experiences and outcomes within a strong learning culture.

### **Best Practice**

NMIT implements practices that support and develop resilience, best practice, accountability and compliance with all standards, expectations, rules and requirements relating to academic practice.

### **Continuous improvement**

NMIT commits to ongoing review of our practice and performance to guide action-focused quality improvement.

## **Kaupapa Here | Policy Statements**

### **Academic Appeals**

Learners may lodge an academic appeal against a decision made on any academic matter in accordance with the [NMIT Ākonga Appeals Policy](#) and the [NMIT Academic Procedures Manual](#).

### **Academic Integrity**

Academic integrity is central to the learning culture valued at NMIT. Learners are expected to apply the fundamental values of honesty, trust, fairness, respect and responsibility to every aspect of their learning and to adhere to the standards for academic conduct specified in the [NMIT Academic Integrity and Misconduct Policy](#) and the [NMIT Academic Procedures Manual](#).

### **Use of Generative Artificial Intelligence (AI) tools**

While the need to develop Generative Artificial Intelligence (AI) literacy skills is acknowledged and incorporated in teaching and learning where appropriate, learners must use AI in ethical and responsible ways that uphold academic integrity, as detailed in [NMIT AI Guidelines for Ākonga](#).

### **Academic Misconduct**

Alleged instances of academic misconduct will be investigated fairly, transparently, and consistently in accordance with the [NMIT Academic Integrity and Misconduct Policy](#) and the [NMIT Academic Procedures Manual](#).

Where an allegation of academic misconduct is proven, the penalties imposed by NMIT will reflect the level of academic misconduct proven, following approved processes, as specified in the policy and procedures.

## Admissions and Enrolments

Entry to programmes is open, except where specifically stated in specific Programme Regulations or course descriptors.

The [NMIT Academic Procedures Manual](#) details admission requirements and enrolment processes relating to:

- Admission of domestic learners under 16 years of age
- English language proficiency requirements for students who come from non-English speaking backgrounds
- Alternative entry
- Criminal offence declarations
- Conditional acceptance
- Late applications
- Limits on student numbers

## Assessment

The [NMIT Assessment Policy](#) and [NMIT Academic Procedures Manual](#) provide guidance for assessment practice at NMIT, and outline staff and student responsibilities and the principles that underpin effective assessment.

## Enrolment Changes, Withdrawals and Refunds

Domestic and International students have specific and separate requirements relating to enrolment transfer, cancellation and withdrawals, as detailed in and [NMIT Withdrawals Policy](#) and related procedure.

Eligibility for refunds of fees relating to enrolment, cancellation of an enrolment, transfer or withdrawal of enrolment are specified in the [NMIT Student Fees, Charges and Refunds Policy](#) and related procedure.

## Examination and Assessment Guidelines

[NMIT Exam and Controlled Assessment Procedure](#) provide guidance to kaimahi and ākonga to support best practice in administering exams under the best possible conditions for ākonga.

## Graduation

All learners who have successfully met the requirements of, and been confirmed for, a formal award are eligible to celebrate the award of their qualification at a graduation event.

## Health, Safety and Risk Management

NMIT is committed to providing a safe and healthy learning and work environment and robust, compliant health and safety practices. Staff and learners are expected to comply with the [NMIT Health, Safety and Wellbeing Policy](#) and all associated procedures, guidelines and Standard Operating Procedures (SOPs).

## Moderation

Internal and external moderation of assessment material and learners' assessed work is carried out in accordance with [NMIT Moderation Policy](#) and as detailed in Programme Regulations and the [NMIT Academic Procedures Manual](#).

## Off-Site and Workplace Learning

NMIT programmes may provide offsite and workplace learning opportunities to integrate practical learning in an industry, clinical or outdoor context with campus-based learning, as detailed in Programme Regulations and the [NMIT Academic Procedures Manual](#).

## Programme and Course Information

Programme Regulations are the legally binding contractual obligations of staff and enrolled students. They guide delivery of the programme and its courses. Every programme resulting in an approved qualification has approved Programme Regulations that are made available to students within the specified timeframes.

Where appropriate, course information is made available to students in the form of a Course Descriptor or similar.

## Programme Development and Review

NMIT has robust processes to ensure that development of any new delivery meets strategic, regulatory, financial and legal requirements, as specified in the [NMIT Academic Procedures Manual](#).

Monitoring and review processes apply to all programmes, courses, micro-credentials and other offerings to ensure they continue to meet internal and external requirements.

## Quality Assurance

NMIT participates in internal and external quality assurance processes as required by NZQA and other stakeholders, and in accordance with [NMIT Quality Assurance Policy](#) and the [NMIT Academic Procedures Manual](#).

## Rangahau and Research

NMIT provides learners and kaimahi engaged in rangahau or research with appropriate guidance, supervision and support, as detailed in [NMIT Rangahau and Research Policy](#), associated procedures, and codes of conduct.

## Recognition of Academic Credit (RAC)

NMIT has processes to recognise relevant formal and informal prior learning and the prior achievement of academic credit, as detailed in the [NMIT Academic Procedures Manual](#).

## Results Reporting and Awards

Results are recorded and reported in accordance with Course Result Keys identified in the [NMIT Academic Procedures Manual](#) and relevant Programme Regulations.

The requirements that must be met for the award of a qualification are stipulated in the relevant Programme Regulations and [NMIT Academic Procedures Manual](#).

## Student Misconduct (non-academic)

Learners have a responsibility to uphold the standards of behaviour outlined in the [NMIT Student Charter and Student Rules](#). Any breach of the Student Rules may constitute misconduct or serious misconduct and will be investigated in accordance with the [NMIT Student Misconduct Policy](#) and [NMIT Academic Procedures Manual](#).

## Unsatisfactory Academic Progress

NMIT will instigate Unsatisfactory Academic Progress procedures to support and inform learners who demonstrate repeated and continuing non-achievement of academic standards or are considered at risk of being unable to complete their course of study within the maximum period of enrolment.

## Use of Assistive Technology

Assistive technologies are available to students with identified needs, for specific purposes, to support learning within a classroom or practical learning environment and/or assessment. Expectations for responsible, ethical use are specified in [NMIT Academic Procedures Manual](#).