

NELSON FEDERATION OF GRADUATE WOMEN TRUST GRANT TERMS OF REFERENCE

In 1999 the Nelson Branch of the New Zealand Federation of Graduate Women (NZFGW), formerly the Federation of University Women (FUW), handled all of the graduation gowns for students of the (then) Nelson Polytechnic graduation as a fundraising project. In 2008 the Nelson Branch of NZFGW was wound up, but its legacy trust the "Nelson Federation of Graduate Women Trust" (Nelson FGW Trust) continues this activity along with another fundraising project.

One of the Nelson FGW Trust's aims is to provide financial assistance to women undertaking a degree programme. The Nelson FGW Trust has advised it will continue to make a one off grant to a female student who is part way through a Nelson Marlborough Institute of Technology (NMIT) degree programme of study and who has had some unfortunate circumstances. The goal is to give a helping hand for a particular problem the student may have faced, or to recognize the student has overcome some difficulty in order to continue with their programme of study.

Area of Use: Students enrolled at Nelson Marlborough Institute of Technology (NMIT) in 2012 on a second or third year degree programme.

Eligibility: Students identify themselves upon enrolment as being female on a second or third year NMIT degree programme. Students must be enrolled on a full time, full year programme and have met specific programme entry requirements.

Exclusions: This Scholarship may not be used in conjunction with the Half Degree for Free Scholarship. These Scholarships are not available for NMIT short courses of Employment Scholarship Programme (unless stipulated).

Value

The Scholarship is a one off payment of \$1500.00.- paid directly into the students bank account.

Allocation: This Scholarship is designed to assist students with course fees, books, equipment, accommodation, travel and childcare.

Promotion: Application forms and information will be circulated via student enrolments, advertised via posters and on the NMIT website. The responsibility for promotion lies with the Marketing department school administrators and Student Support Services Scholarship Coordinator.

Criteria:

- Are a New Zealand resident
- Students must be in the second or third year of an NMIT degree programme.
- Students must have been experiencing some personal hardship
- Students must show the potential to succeed in their studies
- The recipient will write to the Nelson Federation of Graduate Women Trust and report on their study progress during the year, and at the end of their year with recorded results.

Panel Selection: The panel will consist of One NMIT Group Manager or representative, one NMIT staff member and 2 members nominated by the Nelson FGW Trust.

Panel Decision: Decisions of the Panel are not open to appeal or question by anyone. The Panel need not give reasons for any of their decisions.

Timing: Applications must be received on an official application form to NMIT by 2.00 pm on 22 February 2012. Late applications will not be accepted. The Scholarship will be awarded at a function early in the academic year.

Validation: The award of a Scholarship shall become void within 2 weeks after receiving official advice unless the recipient completes and forwards the Acceptance and Agreement Contract to NMIT Scholarship Coordinator that states:

- The Recipient's acceptance of the Scholarship and agreement to perform any obligations, as stated in the Terms of Reference associated with this Scholarship.
- Agreement to participate in specified promotion as per Terms of Reference.
- The Recipient's intention of pursuing the course of intended study set out in her application.

Payment: The Scholarship Coordinator shall arrange for a credit to be paid directly into the recipients bank account during the first semester.

Studylink Notes: Permanent residents and Australian citizens will now be subject to a two year stand down before they can access student loans via Studylink. For more information please contact www.studylink.govt.nz.

Privacy: The award of the Scholarship may be acknowledged in the local newspapers, website, posters and advertising by both NMIT and Nelson FGW Trust.

In accordance with the Privacy Act 1993, recipients will need to sign a Release Form giving their permission for NMIT to use recipient's personal information for publicity. The recipient can control the content used and length of time it is used.

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