



## Nau mai, haere mai ki Te Tari Māori / School of Māori Studies



## Certificate in Te Rito o te Reo 2009

The Certificate in Te Rito o te Reo is an 18-week, full time programme that provides Māori language learning at a foundation level and valuable insights into Māoridom. The programme is designed for people with no prior experience of the Māori language and is particularly tailored to those students who need foundation-level learning before progressing to the Certificate in Te Tuara me te Tinana o te Reo, NZQA National Certificate in Reo Māori Level 4. This foundation learning can give you increased understanding and confidence, motivating you to continue further study of the language, cultural values, and related areas of study. This level of learning is also beneficial to students intending to study in areas where an awareness of Māori language and cultural values is necessary, eg, health, teaching, tourism, and social services.

There is one entry point for 2009:

- Mid July

This information pack includes more information about the Certificate in Te Rito o te Reo programme, the course content, programme length and commitments, future career pathways, fees and associated costs and student support services. We welcome the opportunity to discuss your study options with you – if you would like to talk to a member of staff and view our facilities you are welcome to come and see us. If you have any further questions, please feel free to contact Te Tari Māori by calling 0800 422 733 or email: [maori@nmit.ac.nz](mailto:maori@nmit.ac.nz)

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## **Welcome to NMIT**

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NMIT has been providing high quality tertiary education in the Nelson-Marlborough region for the last 100 years. Government owned and funded, NMIT is a tertiary education institute renowned for its innovative applied and vocational education courses.

NMIT focuses on serving the fast-growing areas of Nelson, Tasman and Marlborough. We pride ourselves on the quality of our staff, our courses and our campuses in Nelson and Blenheim, but most of all on the success of our graduates. At NMIT we offer small class sizes, personal attention from staff, a wide range of courses and programmes to choose from and high standards of achievement.

Each of our programmes have been developed in consultation with industry, the community and other education providers, to ensure that they will provide you with the knowledge, skills and experience for your chosen career or further education. Our programmes support the industries that make up the Top of the South's economy: fisheries, wine, aquaculture, aviation, tourism and the arts.

The Nelson-Marlborough region is one of the most beautiful and desirable areas to live and study in New Zealand. Each year, NMIT attracts around 3600 equivalent full time students, who come to enjoy the scenery, beaches, sunny warm climate, culture, relaxed lifestyle and education opportunities offered.

## **Te Tari Māori / School of Māori Studies**

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### **Nau mai, haere mai ki Te Tari Māori / School of Māori Studies**

The origins of Te Tari Māori / School of Māori Studies came from a recommendation from Iwi & Māori and a Nelson Polytechnic working party recommendation in 1992. In 1994 the first Māori language programmes began at Te Tari Māori.

## **Graduate Profile**

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### **Cynthia Lorrian**

"I would highly recommend the Certificate in Te Rito o te Reo at NMIT to anyone who wishes to understand and pronounce Māori in their everyday life. I also recommend it to those who, like myself, are on a much bigger journey concerning New Zealand history.



"The Certificate in Te Rito o te Reo was a wonderful beginning and solid foundation to my further studies with Te Ataarangi at NMIT.

"We have knowledgeable and supportive tutors in a warm and supportive environment. Te Ataarangi is a simple and effective system and the use of waiata and creative projects allows the learning to flow naturally.

“The Certificate in Te Rito o te Reo operates three days a week and because of this, I was able to succeed in my studies without neglecting my family and still have time for work and play outside study.

“This enabled me to have a fantastic lifestyle, especially in a place such as sunny Nelson.”

## **Career Pathways**

This level of learning is beneficial to students intending to study in areas where an awareness of Māori language and cultural values is necessary, i.e. Health, Teaching, Tourism and Social Services.

From this programme students will be able to:

- Communicate in te reo Māori using the four essential skills of whakarongo (listening), kōrero (speaking), pānui (reading) and tuhituhi (writing) at a beginner level.
- Become more comfortable and confident in an immersion learning situation.
- Use knowledge from this programme as a stepping stone into higher learning of te reo Māori.
- Enhance their work/study skills through the increased understanding of te reo Māori and cultural values.

Learning Outcomes:

1. Greet people, correctly pronounce sounds, speak about oneself, other people and objects, form and respond to simple questions.
2. Recognise and respond to personal greetings, recognise letters of the language, comprehend short utterances concerning familiar topics and recognise simple phrases and common vocabulary, answer simple questions and follow simple directions and instructions.
3. Using common sentences, write short passages about people and other familiar topics, following written conventions of the language.
4. Comprehend written material containing common sentences, patterns and vocabulary set in familiar contexts, follow conventions of writing, comprehend simple written passages and instructions.
5. Investigate a given topic.
6. Comprehend some key concepts associated with whanaungatanga and with manaakitanga.
7. Demonstrate knowledge of the relationship between Māori and their respect for nature, with reference to local places of spiritual significance to Māori.

## Programme Summary

<b>Qualification</b>	Certificate in Te Rito o te Reo
<b>Programme Level*</b>	Level 1
<b>Programme Length</b>	An 18 week foundation te reo Māori programme
<b>Programme Structure</b>	One 60 credit course
<b>Hours of Study</b>	9 am – 3pm
<b>Class size (range)</b>	16 – 20
<b>Class contact hours per week and self directed study.</b>	The programme involves about 20 hours of tutor contact each week. The programme is usually delivered over three days each week for 18 weeks; the remaining time is spent in student-directed study.
<b>Venues</b>	Nelson Campus Off site class also available in Motueka.

\*Programme Level: The National Qualifications Framework has 10 levels, with 1 being the least complex and 10 the most. Levels depend on the complexity of learning. Levels 1-3 are of approximately the same standard as senior secondary education and basic trades training. Levels 4-6 approximate to advanced trades, technical and business qualifications. Levels 7 and above approximate to advanced qualifications of graduate and postgraduate standard. For more a more detailed explanation, go to: <http://www.nzqa.govt.nz/framework/levels>.

Please note that places on the Certificate in Te Rito o te Reo programme are limited. It is prudent to enrol early as places can fill quickly.

## Fees / Course Costs

Fees

<b>Programme Fees:</b>	<b>NZ / Australian Residents</b>	<b>International Students</b>
Certificate in Te Rito o te Reo (2008)	SANITI fee: \$56.20	\$4,200*
Text books, stationery and any additional registration fees are all the responsibility of the student.		

## SANITI

In 2002, students at NMIT voted in a referendum for a compulsory Students' Association, known as SANITI (Student Association of Nelson-Marlborough Institute of Technology Incorporated). SANITI is run by students, for students, to be an effective voice for student concerns and needs across all NMIT campuses.

For further information on fees and services provided by SANITI contact the SANITI office on 03 546 2425.

## Important Dates

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<b>Semester Two</b>	
Start	Mid July
Mid Semester Holidays	25 September – 12 October
Programme Ends	Mid November
Te Tari Māori Graduation	Mid December

### Public Holidays 2009:

New Year	1 & 2 January	Education Holiday	14 April
Nelson Anniversary*	2 February	Anzac Day	25 April
Waitangi Day	6 February	Queen's Birthday	1 June
Good Friday	10 April	Labour Day	26 October
Easter Monday	13 April	Marlborough Anniversary†	2 November

\* Nelson Campus programmes only

\*\* Marlborough Campus programmes only

Please note that this programme includes holidays and study breaks where no classes are scheduled. It may be necessary for students to spend time working on assignments and study-related tasks during non-teaching weeks.

## Entry Requirements

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There are no formal entry requirements for this programme. However, applicants should demonstrate a genuine interest in learning te reo Māori and in learning Māori cultural values. Applicants need to meet with the Programme Co-ordinator to discuss their suitability for studying in this foundation-level programme.

All applicants considered suitable for the programme will be accepted on a first come first served basis, until the number of students has reached 16. The maximum of 16 students allowed on the programme ensures that the needs of beginner-level learners are met.

Applicants will be advised if another programme would be more suitable for their needs.

## Academic Staff

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Please contact Te Tari Māori / School of Māori Studies to confirm the tutor for the programme.

## Resources and Field Trips

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Resources include classroom-based learning, field trips and resources associated with this method of second language learning. (Cuisenaire rods, plastic figures/animals, coloured cardboard/paper, pictures, photos, felts, cassette/video tapes for recording).

The programme involves local field trips. Notice is given to students in good time. Students are asked to sign a Waiver of Liability before going on local field trips. (See appendix)

## **Programme Structure and Course Content**

This programme is made up of one 60 credit course studied over one semester (half of the year). This structure reflects the integrated nature of the learning, particularly important in an immersion-style environment. Students who successfully complete the programme will be awarded the Nelson Marlborough Institute of Technology Certificate in Te Rito o te Reo.

Course content includes Karakia, proverbs, idioms, waiata, pronunciation, vocabulary and sentence structures, key cultural concepts such as looking after Papatuanuku (Mother Earth), this is developed by way of audio, visual and kinaesthetic styles of learning within the philosophies of te ao Māori

### Aims

- To instil a greater understanding of the Māori language and cultural values by providing a sharing and caring learning environment for this to occur.
- Support the promotion of te reo Māori as an official language of New Zealand (1987).
- Help address the decline of te reo Māori that has occurred over the last 100 years.

### Philosophy

To provide a programme in which anyone with no prior experience can begin to learn the Māori language and cultural values within an immersion learning environment

## **Forms of Assessment**

Assessment is competency-based, where evidence is gathered to show that the students have met each learning outcome.

Three types of assessment are used:

- Naturally occurring evidence;
- Written assignments;
- Student presentations.

## **Recognition of Academic Credit**

Students may apply to have relevant experience or qualifications recognised as academic credit for courses within this programme. Methods of recognition include Recognition of Prior Learning (RPL) and Cross-Credit.

### **Recognition of Prior Learning (RPL)**

Recognition of Prior Learning is the application of credit towards a qualification awarded following formal appraisal of prior learning in respect of learning arising from life experience, work experience, informal and/or formal education or training.

## **Cross Credit**

Cross-Credit is the application of academic credit of a course towards an NMIT qualification, of a course already completed as part of another qualification that covers the same learning outcomes as the NMIT course and is at the same academic level.

Applications for RPL or cross credit should be made to the Programme Leader. No fees apply to cross credit, but an RPL fee is charged for each course. Please contact Te Tari Māori for further information.

As this is a foundation level programme, students who have had previous learning experience in te reo Māori should meet with the Programme Coordinator to discuss options for study.

## **Accreditation**

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Nelson Marlborough Institute of Technology is an accredited tertiary education provider under the provisions of the Education Act 1989.

## **Student Finance**

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(Only available to NZ citizens or permanent residents)

### **Student Allowances**

Students attending a full time programme of 12 weeks or more and who are 18 years or over are usually eligible for a student allowance. Some 16 or 17 year olds may also qualify. Allowance rates may be affected by students' parental income and can be topped up via a student loan.

### **Student Loans**

This is a government loan which you repay through Inland Revenue when you start working. The amount you can borrow includes: course fees, course related costs, living costs and loan administration fee.

For further information on Student Allowances and Student Loans, or Scholarships available through StudyLink please call StudyLink on 0800 88 99 00 or visit [www.studylink.govt.nz](http://www.studylink.govt.nz).

Please note that Student Allowances and Loans are not available for International students.

## **Scholarships**

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Each year a wide range of scholarships are available to students undertaking tertiary study including;

- Nelson Marlborough Institute of Technology Scholarships
- Nelson and Marlborough Region Scholarships
- National Scholarships

Up to date information on scholarships can be found on our website at [www.nmit.ac.nz/scholarships](http://www.nmit.ac.nz/scholarships), or you can request your copy of the NMIT Scholarships brochure from Student Services on 0800 422 733. (Please note that Scholarships are not available for International students).

## **Accommodation**

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### **Nelson**

Nelson Marlborough Institute of Technology student accommodation is situated in the heart of the Nelson campus.

Independently owned and operated the Nikau Apartments accommodation are in three 3-storey blocks, each containing a mixture of fully self-contained studios, two, three and four bedroom apartments, providing accommodation for 96 students. Living on campus offers you a unique opportunity to enhance your life beyond the classroom. You'll have convenient access to recreation facilities, the library learning centre and all the attractions of the central city within easy walking distance.

For more information on fees and other details, visit the website [www.nikauapartments.co.nz](http://www.nikauapartments.co.nz) or email [info@nikauapartments.co.nz](mailto:info@nikauapartments.co.nz)

Application forms are also available from NMIT Student Services on 0800 422 733 or email [info@nmit.ac.nz](mailto:info@nmit.ac.nz)

Other accommodation options for students studying at the Nelson Campus include: private board, flatting, B&B's hostels or homestays. The Nelson campus is close to the heart of Nelson's city centre. For more information on accommodation options, check out the noticeboards on campus, local papers or contact the Students Association SANITI on (03) 546 2425 or [www.saniti.org.nz](http://www.saniti.org.nz)

International Students should contact the student support coordinator in the first instance on (03) 546 9175 ext 876 or email [international@nmit.ac.nz](mailto:international@nmit.ac.nz)

## **Student Support Services**

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At NMIT we offer free and confidential support and advice to all students. The Student Support Team are dedicated to ensuring students are able to access assistance whenever the stresses and strains of study or home life become too much.

Before it all gets too much, come and talk to us...

What we can help you with...

- Adjustment to student life
- Balancing workload and family commitments
- Isolation and relocation issues
- Connections to people of your culture
- Removing barriers for students with disabilities
- Māori and Pacific Island support
- Health concerns and referrals

- Advocacy
- Referral to community and Government agencies
- Relationship issues
- Access to FREE counselling
- Difficulties with other students and/or staff
- Career guidance
- Study/learning support

## **Library Learning Centre**

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The Library Learning Centre (LLC) on the Nelson Campus provides library, computing, audio-visual and study facilities for staff and students. A learning support service is also available for students. Students studying at the Marlborough Campus or at other locations can also access resources from the LLC and there is also a small library at the Marlborough Campus.

The LLC collection, which contains books, journals, videos and DVDs to support the teaching, learning and resource needs of students. A range of online resources can also be accessed from the LLC website <http://library.nmit.ac.nz> together with information about the LLC, the online catalogue and subject guides.

The LLC has a range of study spaces available including group study rooms, a language suite and a quiet study room. There are two open access computer suites plus a training seminar room. Students on courses of more than 40 hours' duration have free Internet access for the duration of their programme. In the open access labs, student assistants are available at rostered times to provide support with using the computers.

LLC orientations are offered at the start of each semester, with further training sessions available through out the year to help you find your way around the collection. At the information desk students can get help to find information for assignments, or make an appointment for extended research assistance. The Learning Support offers 'Skills for Success' seminars at the start of each semester in conjunction with the library. Learning support tutors are available throughout the semester to provide assistance with general study skills, maths, English language and computing. Just make an appointment or have a chat about your needs with the Learning Support Coordinator.

Check out the latest exhibitions from the School of Arts and Media in the NMIT's Fishbowl Gallery, located on the ground floor of the LLC.

## **NMIT Online**

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The NMIT website provides access to information about all of our programmes and courses, student support information and remote access to your NMIT email address.

NMIT Online is an extensive online resource that includes access to specific course content and additional learning and research resources. All students have access to this service, which can positively enhance their learning experience.

## **International Students**

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**Code of Practice:** Nelson Marlborough Institute of Technology has agreed to observe and be bound by the Code of Practice for the Pastoral Care of International Students published by the Ministry of Education. Copies of the Code are available on request from NMIT or from the New Zealand Ministry of Education website at [www.minedu.govt.nz/goto/international](http://www.minedu.govt.nz/goto/international).

**Immigration:** Full details of visa and permit requirements, advice on rights to employment in New Zealand while studying, and reporting requirements are available through the New Zealand Immigration Service and can be viewed on their website at [www.immigration.govt.nz](http://www.immigration.govt.nz).

**Medical and Travel Insurance:** Most international students are not entitled to publicly funded health services while in New Zealand. The Accident Compensation Cooperation provides accident insurance for all New Zealand citizens, residents and temporary visitors to New Zealand, but you may still be liable for all other medical and related costs. Further information can be viewed on the ACC website at [www.acc.co.nz](http://www.acc.co.nz).

The Ministry of Education requires International students to have current and appropriate medical and travel insurance while studying in New Zealand. Please be aware that there are specific insurance requirements and we advise you to visit our website at [www.nmit.ac.nz](http://www.nmit.ac.nz) for further information. We can arrange appropriate travel and medical insurance for you.

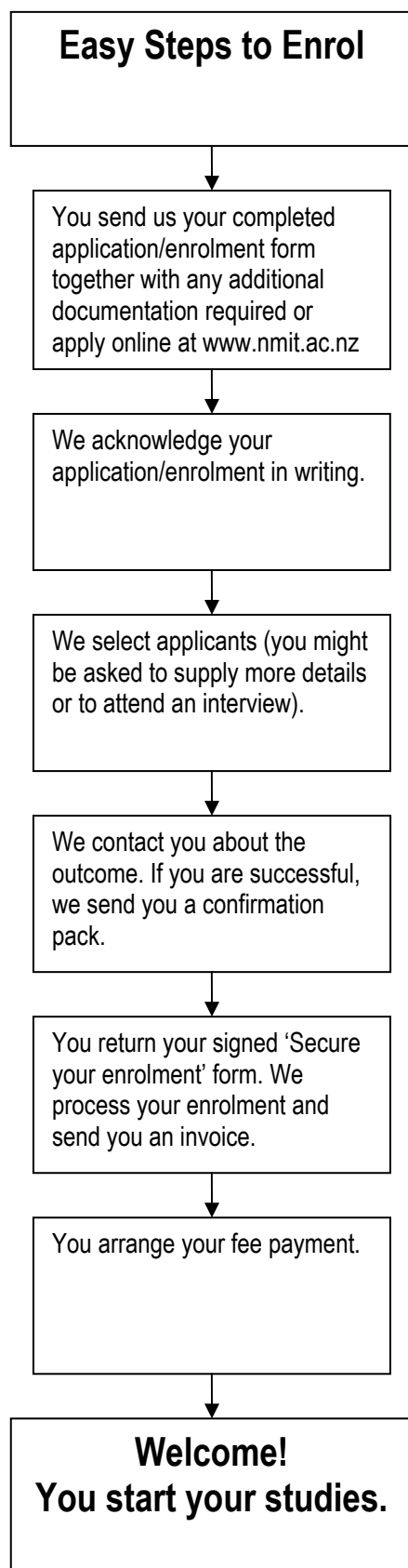
**Accommodation:** Our dedicated Accommodation Co-ordinator will assist you in finding the accommodation that best suits your needs, whether its in our on-campus apartments, with a homestay family (meals provided or self-catering) or in a flat (renting a house independently). Please let us know your accommodation choice when applying. There is a non-refundable accommodation placement charge of NZ\$150. Contact: [international@nmit.ac.nz](mailto:international@nmit.ac.nz)

## **Disclaimer**

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Please note: The information in this publication is provided for your information and guidance. Every effort has been made to ensure it was accurate at the time of publication, but for the most up-to-date information, contact 0800 4 CAREER. Please note that all programmes are run subject to sufficient student numbers.

## How to Apply – New Zealand and Australian Students



### How to apply or enrol

Applications for all NMIT programmes are welcome at any time. Is it easiest to apply online at [www.nmit.ac.nz](http://www.nmit.ac.nz).

Some programmes have entry requirements. These are included in this information pack.

If an interview is required, it may be conducted one-to-one or in a group. You will be advised about interview details when your application is processed.

It is prudent to enrol early as places fill quickly in many programmes. Late applications may be considered if there are places available on the programme.

### Part time study

Most of our programmes can be studied part time. The full enrolment process may not be necessary. Please contact us to confirm.

### International students

International students should complete the International Student Application form. Please see the next page entitled How to Apply – International Students for further information.

### Checklist

- Completed application form (with NSI number if known)
- Verified copy of your Birth certificate / NZ or Australian passport / Statement of Whakapapa / Certificate of Citizenship or letter of confirmation
- Confirmation of payment

## How to Apply – International Students



### How to apply or enrol

Applications for all NMIT programmes are welcome at any time. Is it easiest to apply online at [www.nmit.ac.nz](http://www.nmit.ac.nz).

Some programmes have entry requirements. These are included in this information pack.

If an interview is required, it may be conducted by telephone. You will be advised about interview details when your application is processed.

It is prudent to enrol early as places fill quickly in many programmes. Late applications may be considered if there are places available on the programme.

### Part time study

Part time study is only available to students from visa-waived countries studying up to three months. All other International students must study full time.

### Application fee

There is an application charge of \$150 (plus \$150 accommodation placement charge) for all International students. **Please note that your application cannot be processed without this fee.**

### Student Visas

Once you have received your official receipt and confirmed offer of place, you are ready to apply for your student visa. It can take up to three months, so make sure you allow enough time.

### Travel Arrangements

Please advise us about your travel arrangements before leaving for New Zealand.

### Checklist

- Completed application form
- Academic records, including level of English
- \$150 application charge
- Accommodation Form plus \$150 accommodation placement charge

## **Transfers, Withdrawals and Refunds**

Enrolled students should contact their school administrator immediately if they are planning to withdraw or transfer onto another programme or course.

### **Transfers**

Transfers must be approved by the Head of School of the programme of study you are with. Once approved, you will need to complete a Programme Transfer Form and submit it to Student Services.

Your fees will be adjusted and you will either receive a refund or will need to pay the extra amount. An administration fee may also be charged for each transfer. Transfers are not normally approved once more than two weeks of the programme has been completed and, if you have been attending your first course, you may be charged for some programme resources.

### **Withdrawals**

To withdraw from a programme, you will need to complete and sign a Withdrawal / Refund Application form and return it to the Head of School for consideration.

You must notify StudyLink if you are receiving a Student Loan or Student Allowance.

### **Refunds**

A refund of course fees will only be considered if a Withdrawal / Refund Application form has been completed, signed and submitted no later than two weeks after the start of the programme or course.\*

An administration fee may be withheld from the amount of any refund.

\*This does not apply to short courses, where no refund will be given once the course has started. Refunds may be considered before the start of the course.

### **International Students**

International students wishing to transfer or withdraw are subject to different regulations. A fee may be charged, and the student may forfeit some or all of their fees and / or application fee.

More detailed information can be found at [www.nmit.ac.nz/](http://www.nmit.ac.nz/). Choose the NMIT Regulations and Policies page under About Us. Click the link to **International Student Fees and Charges – Payments and Refunds**.



# Te Tari Māori

## Waiver of Liability Form

**PLEASE READ VERY CAREFULLY**

Most outdoor activities have an element of risk.

As a student, I accept I cannot hold Nelson Marlborough Institute of Technology's, Te Tari Māori staff responsible for any liability, including accident or loss (person or property), nor for personal injury.

I hereby state that I understand the risks that are involved and I have no medical conditions (that I have not declared) that may effect my own or other group members' safety in this activity.

I agree to declare all and any medical conditions I may have. I am aware it is my responsibility to provide my own medication and have it with me at all times. I am also aware it is recommended that I bring a spare set of medication (to be held by the staff member or another participant).

I accept this medical information may be passed on to Te Tari Māori Staff or other persons (at the discretion of the staff member) for reasons of health and safety. No other personal information will be shared for any reason.

Please tick

- |   |                                    |
|---|------------------------------------|
| <input type="checkbox"/> Back problems            | <input type="checkbox"/> Hay fever |
| <input type="checkbox"/> Heart problems           | <input type="checkbox"/> Asthma    |
| <input type="checkbox"/> Allergies, eg bee stings |                                    |
| <input type="checkbox"/> Other (please state)     | _____                              |
|   | _____                              |

**Others Please State:** (for example: non-swimmer)

\_\_\_\_\_  
\_\_\_\_\_

**Name (print clearly)** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

**Witness Name (print clearly)** \_\_\_\_\_

**Signature** \_\_\_\_\_